

## Newtown Friends Meeting Burial Grounds Policies [graveyard@newtownfriendsmeeting.org](mailto:graveyard@newtownfriendsmeeting.org)

The Newtown Friends Meeting Burial Grounds is located at 219 Court Street, Newtown, Bucks County, Pennsylvania. Burial rights are available for members or long-term attenders. Anyone interested in reserving a burial site should contact the burial ground liaisons at [graveyard@newtownfriendsmeeting.org](mailto:graveyard@newtownfriendsmeeting.org). Availability and personal preferences will be discussed in addition to viewing sites in person.

The burial grounds are divided into four sections: **Section 1 East** is located southeast of the meetinghouse, **Section 1 West** is located southwest of the meetinghouse, **Section II** is located northeast of the meetinghouse and **Section III** is located east of the meetinghouse. All sections except Section 1 East are open for burials.

Once a location has been selected, a burial rights reservation form should be completed and returned to the burial ground liaisons along with a check made out to Newtown Monthly Meeting for the required contribution amount. Upon completion of this process, a Certificate of Burial Right will be issued.

### Choosing a Plot

Choosing the size and location of a plot is based on the anticipated method of interment. All caskets must be enclosed in a concrete vault, the cost of which is the responsibility of the family; vaults are not needed for urns. A contribution to the perpetual care fund shall be made to secure burial rights. Rates for members and long time attenders are currently set at \$375 for half size plots, and \$750 for vintage and full size plots. Rates are doubled for non-members.

- ❖ Section 1 West plots are variable vintage size, but generally measure 3' x 7 ½' and accommodate a single casket or up to 4 urns, depending upon the number of anticipated monuments on the plot. Due to the size variability of the plots, it is recommended that a consultation with the burial grounds liaisons take place before selection in this section.
- ❖ Section II plots are full size, measuring 3' x 10' and accommodate a single casket, 6 urns, or both, providing the casket was interred first.
- ❖ Section III plots are half size measuring 3½' x 5' and accommodate up to 3 urns.

### Arranging for a Burial

An administrative fee of \$150 for research and recordkeeping, measuring and marking the gravesite, coordinating with the funeral director, gravedigger and monument company is due when the burial takes place. This fee shall apply to *each* burial in the plot, and shall be deposited into the perpetual care fund.

For all casket and urn burials the family must employ the services of the Meeting-approved gravedigger with payment due at the time of interment. If only ashes are to be interred, the family may take responsibility for the burial themselves. All burials must have a member of the Building and Grounds committee present at the interment. A burial permit or certificate of cremation is to be received by a meeting representative on or before the time of the burial.

### Headstone Guidelines

Headstones should be installed within a year; however, a headstone is not required. The maximum number of headstones is two per plot, except in Section III where only a single flat headstone can be accommodated. Careful consideration of the implications of future burials should be made at the time of headstone purchase.

Headstones should be simple in form, consistent with other surrounding headstones and must be set on an appropriate base which meets current gravemarker standards for accommodating the headstone. All foundations shall be installed by a meeting-approved contractor and paid for in advance. Natural stone such as granite, marble or limestone is permitted in all sections.

Coordination of headstone placement and changes to existing headstones takes place between the monument company and the burial ground liaisons, who will ensure that the company chosen is in possession of a copy of the burial ground policies. *All headstone designs must be reviewed to ensure compliance with current practice.*



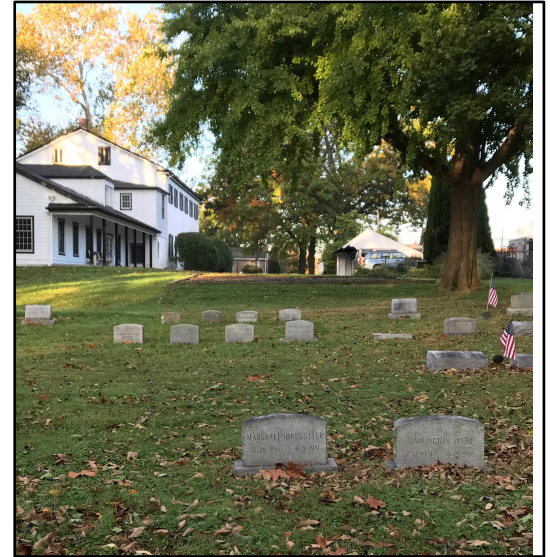
**Section 1 West:** Headstones should be uniform in depth from top to bottom and should not exceed 19" wide x 12 ½ " high x 4 ½ " horizontal thickness at the base. The base should be installed flush with the ground and the headstone set on top. If several urns are interred in one plot, it is suggested that two names appear on the upright stone and any additional names be inscribed on a flat stone laid over the grave directly in front of the upright headstone and set flush with the ground.

#### **Section II:** Headstones

should not exceed 24" wide x 14" high x 8" horizontal thickness at the base. If several urns are anticipated being interred in one grave, families should either plan for the inclusion of more names on the original headstone, or place a flat stone inscribed with the additional names, set flush to the ground and laid over the grave directly in front of the upright headstone.



**Section III:** Headstones must be placed flush with the ground with a maximum size of 24" long x 18" wide x 6" deep into the ground. Only one headstone per grave is permitted.



#### **Plantings and Other Tributes**

In keeping with Quaker testimonies of simplicity, equality and respect for the earth, fresh flowers are welcome but plastic flowers, flower pots, wind chimes and solar lights are not permitted. Trees, shrubs and flowers are not permitted to be planted on individual plots. Fresh cut flowers will be removed after a reasonable length of time.

Wreaths and other small seasonal decorations may be put out for holidays provided they do not contain any plastic or other non-biodegradable material. The American Legion places metal flag holders on the graves of those Friends who chose to participate in armed conflicts and flags are placed in them throughout the year. Flags are removed at the discretion of the Meeting.

#### **Transfer of Burial Rights**

Newtown Meeting retains ownership of the burial ground and plots. Burial rights may not be resold or transferred without written approval from the Meeting. Burial rights are granted for a period of 30 years; these rights shall be deemed abandoned and revert back to the Meeting if no interments are made within this time frame. These rights can be extended for an additional 30 years through arrangement with the burial ground liaisons. Families who wish to make a donation toward the upkeep and improvement of the burial grounds may consult with the burial ground liaisons or Clerk of the meeting.

The Building and Grounds Committee of the Meeting has oversight of the burial grounds with burial ground liaisons coordinating all aspects of activity. The Burial Grounds liaisons, together with the Building and Grounds Committee, shall have the authority to waive all or any portion of these regulations and policies at their discretion.



Newtown Friends Meeting  
PO Box 224  
Newtown, Pennsylvania 18940

## Burial Fees

The following are the anticipated burial fees at Newtown Friends Meeting:

### 1. Plot purchase

- a. \$375 for a half-sized plot which can accommodate up to 3 urns
- b. \$750 for a full-sized plot which can accommodate one casket or up to 6 urns

*Make checks payable to Newtown Friends Meeting*

### 2. Burial fee

- a. Urn burial
  - i. \$500 (Monday - Friday)
  - ii. \$600 (Saturday with an additional \$100 for every hour after 12 pm)
- b. Casket burial – *included in charges from funeral home*

*\* Make check payable to Ted Burchess - send to Newtown Meeting*

- 3. **Headstone fee:** the cost is variable, depending upon the size, choice of stone and length of engraving as well as the monument company chosen (see Burial Ground Resources for monument company recommendations).

- 4. **Foundation fee:** a foundation is required as it supports the headstone and prevents it from sinking.

- a. \$312 for an average two-foot by one-foot foundation, but cost varies depending on headstone size.

*\* Make check payable to Ted Burchess - send to Newtown Meeting*

### 5. Administrative fee

- a. \$150 for burial coordination and record keeping

*Make check payable to Newtown Friends Meeting. Please note "admin fee" on memo line.*

*Costs involving casket, urns, and vault fees, etc. are not within the scope of this document.  
Please consult with your funeral director for guidance and information.*



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Newtown, Pennsylvania 18940

## **Burial Grounds Resources**

### **Funeral Homes**

Swartz/Givnish Funeral Home  
323 E. Washington Avenue  
Newtown, PA 18940  
Phone: 215-968-3891  
[www.swartzgivnish.com](http://www.swartzgivnish.com)

Joseph A. Fluehr III Funeral Home  
800 Newtown Richboro Road  
Richboro, PA 18954  
Phone: 215-968-8585  
[www.fluehr.com](http://www.fluehr.com)

FitzGerald-Sommer Funeral Home  
17 South Delaware Avenue  
Yardley, PA 19067  
Phone: 215-493-2228  
[www.fitzgeraldsommerfuneralhome.com](http://www.fitzgeraldsommerfuneralhome.com)

Dunn Givnish Funeral Home  
378 South Bellevue Avenue  
Langhorne, PA 19047  
Phone: 215-431-3331  
[www.dunngivnish.com](http://www.dunngivnish.com)

### **Memorials & Headstones**

Landmark Monuments  
100 Front Street  
Quakertown, PA 18951  
215-529-0318  
[landmarkmonumentsinc.com](http://landmarkmonumentsinc.com)

Newtown Memorials  
215-968-5413  
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Ted Burchess, gravedigger  
267-994-3179

Christiansen Memorials  
697 Bethlehem Pike  
Montgomeryville, PA 18936  
215-368-1001  
[www.christiansenmemorials.com](http://www.christiansenmemorials.com)

### **Newtown Meeting Contacts**

**Meeting Clerk**  
Janet Braker  
[clerk@newtownfriendsmeeting.org](mailto:clerk@newtownfriendsmeeting.org)

**Worship & Ministry Clerk**  
Pat Sherwin  
[psherwin4@yahoo.com](mailto:psherwin4@yahoo.com)

**Burial Grounds Liaisons**  
Wendy Kane & Sharon Hulihan  
[graveyard@newtownfriendsmeeting.org](mailto:graveyard@newtownfriendsmeeting.org)



Newtown Monthly Meeting of the Religious Society of Friends  
PO Box 224  
Newtown, Pennsylvania 18940

## BURIAL GROUND RESERVATION FORM

### Primary Contact information

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ mobile landline (circle one)

Email \_\_\_\_\_

Meeting member:    yes            no            (circle one)

Date of Birth \_\_\_\_\_

Parent's names (including maiden name)

\_\_\_\_\_

### Secondary Contact information

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ mobile landline (circle one)

Email \_\_\_\_\_

Meeting member:    yes            no            (circle one)

Date of Birth \_\_\_\_\_

Parent's names

\_\_\_\_\_

### Executor Contact Information

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ mobile landline (circle one)

Email \_\_\_\_\_

## Reservation Information

Section \_\_\_\_\_

Plot(s) \_\_\_\_\_

Contribution \_\_\_\_\_ \$375 half size      \$750 Full Size      \$750 Vintage (circle one)

Date received \_\_\_\_\_ Check # \_\_\_\_\_

Checks should be made payable to Newtown Monthly Meeting and sent to the above address Attn: Burial Ground Liaisons. By signing this agreement you acknowledge that you have received a copy of the Burial Grounds Regulations and Policies and agree to abide by them.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Meeting representative

\_\_\_\_\_  
Date





*This Fund was created by philanthropist Anna T. Jeanes and given to Green Street Meeting to encourage the practice of cremation. Since 1922, Green Street Monthly Meeting has made grants available toward cremation costs of any member of the Yearly Meeting.*

*On August 1, 2017, Green Street Monthly Meeting Trustees transferred the fund to the stewardship of Philadelphia Yearly Meeting.*

#### **PURPOSE**

The Anna T. Jeanes Cremation Fund is available to reimburse cremation costs of members of all Monthly Meetings of Philadelphia Yearly Meeting.

#### **WHO CAN APPLY?**

Application may be made by Monthly Meeting pastoral care committees, family members, administrators or executors for a deceased member of Philadelphia Yearly Meeting.

#### **GRANT SIZE**

Reimbursement maximum is \$800.

#### **APPLICATION**

Download application form from PYM website at <https://www.pym.org/grants/anna-t-jeanes-cremation-fund/>, or request it from [grants@pym.org](mailto:grants@pym.org), or call 215-241-7218.

Application requires 1) receipted bill for cremation from crematory or funeral home, 2) copy of death certificate, and 3) name of Meeting of which the deceased was a member at the time of death.

Completed application and two other required documents may be submitted by e-mail or via US Post Office.

#### **DEADLINE:**

Apply within one year after the member's death, after cremation costs are paid and once required documents are available.

# Anna T. Jeanes Cremation Fund Application Form

☐ copy of death certificate

☐ Clerk of Care Committee   ☐ Member of immediate family   ☐ Nearest relative   ☐ Administrator   ☐ Executor

**Comments:** *Please attach cover letter if more space is needed.*

c/o Director of Grant Making, Philadelphia Yearly Meeting 1515 Cherry Street, Philadelphia, PA 19102